



Memphis College Prep Board of Directors

Board Meeting

Date and Time

Wednesday December 14, 2016 at 5:30 PM

Location

1500 Dunn Avenue Memphis TN, 38106

Agenda

	Purpose	Presenter	Duration
I. Opening Items			
A. Record Attendance and Guests		Tyree Daniels	2
B. Call the Meeting to Order		Tyree Daniels	1
C. Approve Minutes	Approve Minutes	Tyree Daniels	1
II. Executive Director's Report			
A. Academic / School Progress	Discuss	Brittany Monda	7
III. Development			
A. Future Events	Discuss	Brittany Monda	4
• Board Led Event for Spring			
B. Dunn Playground	Discuss	Brittany Monda	1
Summary of Finances			
IV. Finance			
A. Budget Approvals	Vote	Brittany Monda	10
• Technology: Smart Boards			
• Executed Contract / Overall Update			
• Website - Website must be updated for next round of Recruitment System			
• OP Forge			
• EBiz Solutions			
• Anyone else!			
• Pre-K Playground Equipment			
• Fence			
• Wood chips vs. Soft Surface			
• Equipment			
B. Audit	Discuss		5
FY16 Audit Report (Draft)			
C. October Financials	Discuss	Jenny Tabor (EdTec)	7
D. E-Rate Funding	Discuss	Brittany Monda	5
V. Governance			
A. Greenlaw Facility	Discuss	Tyree Daniels	5

VI. Other Business

VII. Closing Items

A. Adjourn Meeting

Vote