



memphis college prep

• ELEMENTARY SCHOOL •

2019-2020 Registration Information

We are so excited to have your scholar join Memphis College Prep this year! The following are required documents that must be submitted as soon as possible. You may drop off materials between 9am and 3pm Monday through Thursday.

- 1) To verify Memphis residency, please **provide only 2 of the following**:
 - Utility bill
 - Rental agreement, property tax, or mortgage statement
 - Homeowners or Auto Insurance bill
 - Auto registration
 - Payroll check (with the current address listed)

- 2) To verify your child's identity, **please provide the 2 following documents**:
 - Birth Certificate (Original or Certified copy)
 - Social Security Card

- 3) Proof of immunizations:
 - Tennessee Department of Health Certificate of Immunization (example on back)
 - The bottom left box in section 3 must be checked off next to *Item D) Complete K-6th Grade**
 - Blue shot records will **NOT** be accepted
 - Out of state certificates will **NOT** be accepted
 - Or, a Religious Waiver of Immunizations

- 4) Completed Well Child Packet
 - If you would **NOT** like the Well Child Services please return the packet with your scholar's name, your signature, the date and the word "declined" on the front cover.

- 5) To verify your child's prior school enrollment:
 - Report card from 2018-2019 School Year
 - If your scholar attended Pre-Kindergarten at a Shelby County School, we must know their enrollment dates, and the name of the school the scholar attended.

This will be an exciting year of growth and development in your scholar's life. We are honored that you have selected Memphis College Prep to prepare your child for a successful academic future.

If you have any questions regarding the registration information, please contact Ms. Wooten in the main office at 901-620-6475.